



Champions for Colorado School-Based Clinics

# JOB POSTING

## Manager of Community Engagement

### About Youth Healthcare Alliance

[Youth Healthcare Alliance](#) (YHA), formerly Colorado Association for School-Based Health Care, is a nonprofit membership association that provides legislative advocacy and community engagement to improve access to quality healthcare for youth. We are the voice of Colorado school-based clinics, providing essential resources, guidance, and services. Our organization vision is that all Colorado school-based clinics provide high-quality, equitable, comprehensive healthcare in support of positive academic outcomes. SBHCs provide integrated health care on school grounds in Colorado communities with historic and current experiences with inequities.

YHA is a workplace that is inclusive, collaborative, values-based, flexible, and family-friendly. We are a small team with a growth mindset, a commitment to excellence, and mission-driven to make lasting change in Colorado. We believe health equity is the core of our work (see our [health equity statement](#)) and are on a journey to be a more internally equitable organization. YHA is an equal opportunity and affirmative action employer.

### About the position

We are seeking diverse candidates to contribute to our mission of optimizing health outcomes among young people through access to quality, integrated healthcare in schools. We have an unwavering commitment to maximizing the diversity of our team and want to involve all those who can contribute to our inclusive culture. We actively seek representation of employees who reflect the makeup of the communities most impacted by the issue we are committed to – health equity. This includes, but is not limited to, class, race, ethnicity, religion/spirituality, gender, gender expression, age, national origin, disability, marital status, immigration status, sexual orientation, history of incarceration, and military status.

The Manager of Community Engagement (Manager) takes leadership and supports advancing our community outreach and engagement work, including reaching out to communities in Colorado new to school-based healthcare and engaging interested parties in community-led clinic design, as well as providing facilitation and direction to our youth engagement work.

### Position Location & Details

The Manager can be located anywhere in Colorado. While YHA has a Denver-based address, our employees are 100% virtual with the opportunity to meet in-person for meetings and to travel to

communities in Colorado for in-person meetings. At least monthly travel will be required to different locales for in-person meetings with communities as well as with the YHA team; travel will be paid for by YHA. Applicants should reside in Colorado or have plans to.

## Primary Responsibilities

- Provide leadership and direction for YHA's youth engagement work, namely our Youth Advisory Board and Project REACH
  - Youth Advisory Board is an opportunity for 7 high school-aged youth around Colorado to participate in a leadership and advocacy development curriculum as well as opportunities to provide youth-focused feedback for school-based healthcare programs
  - Project REACH is a healthcare mentorship and workforce pathway program encouraging rising Black 10<sup>th</sup> and 11<sup>th</sup> graders in an Aurora high school to pursue healthcare careers
- Facilitate sessions on both Youth Advisory Board (evenings) and Project REACH (daytime) and ensure materials are prepared for both as well as individuals are adequately engaged on the projects
- Provide support on increasing incorporation of youth engagement within YHA infrastructure long-term
- Support YHA's community outreach work to identified communities and support engagement of interested parties as they pursue school-based healthcare solutions designed for their community
  - Outreach would be directed at youth, families, other interested individuals with a specific focus on those who would most benefit from school-based healthcare due to experiences with inequities in healthcare
  - Current outreach is focused on the San Luis Valley, though there will be opportunities to work with communities in other areas in Colorado
- Contribute to YHA's strategic planning, event-planning, and fundraising activities
- Contribute to YHA's communications and general activities

## Required Qualifications

- 3-5 years of relevant experience OR a combination of work experience and a degree in a related field – we equally value those who have pursued higher education and those who have developed skills through on-the-job experience
- Background knowledge or experience of community organizing/outreach/engagement, social work, public health, and/or health care
- Personal values that align with the organization's values and commitment to health equity
- Proven project management skills – ability to manage details and logistics for multiple projects and the ability to take ownership of projects
- Strong written and verbal communication skills
- Relationship-building skills including establishing effective individual and group relationships and the ability to work in collaboration with key stakeholders ranging from government employees to community members, from adults to youth

- Facilitation skills in flexibly moving diverse groups toward a shared goal
- Flexible, adaptable, energetic, optimistic team player with a willingness and ability to work independently and virtually with in-person opportunities
- Passion for the work as well as willingness to learn and support projects
- Ability to meet deadlines and prioritize tasks
- Willingness to travel as needed (at minimum, 1 time a month) and work occasional weekend or evening events (at minimum, 1-2 times every other month)
- Willingness to work remotely with YHA-provided computer

## Preferred Qualifications

- Trained in positive youth development, healing-centered engagement, social justice approaches to youth/community engagement, or any similar trainings on how to relationally engage with communities and youth with an equity lens
- Familiarity with Colorado communities, especially those who have and continue to experience inequities
- Familiarity with school-based healthcare and building new healthcare models with community member involvement
- Experience with educating and supporting youth in advocacy efforts
- Bilingual in English and Spanish

## Compensation & Benefits

While this position initially is part-time at 18 hours a week (with flexible hours) with a non-negotiable salary at \$30,000, we aim to grow this position into a full-time one at 32 hours a week. Benefits at part-time would include:

- 7.5 days paid time off in first year (and additional PTO with increased seniority)
- 10 paid holidays per year, including 1 floating
- 6 days paid sick leave per year
- Paid family and medical leave after 90 days of employment (first 6 weeks paid, 6 weeks utilizing short- and long-term disability insurance)
- Optional medical, dental, life, short- and long-term disability insurance, and accidental death and dismemberment insurance benefits with premiums paid for employee (at 100%) and minor children dependents (at 50%)
- Retirement benefits with up to a 3% employer match
- Cell phone stipend of up to \$50 per month
- Professional development and other opportunities for learning and growth

## Accommodations

If reasonable accommodations are needed to participate in the application and interview process, please email Aubrey Hill, [hill@youthhealthcarealliance.org](mailto:hill@youthhealthcarealliance.org).



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## How to Apply

Interested candidates should submit a resume and cover letter to Aubrey Hill, Executive Director, at [hill@youthhealthcarealliance.org](mailto:hill@youthhealthcarealliance.org) by July 31, 2025.

## Process

- We will begin scheduling a phone screening with competitive applicants after completed documentation is received
- We will then host one-hour, virtual interviews for select candidates with the Executive Director
- We will invite finalists to a second-round 1-hour virtual interview with the Executive Director and the full YHA team and our Youth Advisory Board
- We will make final decisions soon after all second-round interviews have been completed